

Office of the Registrar
2014-2015 REGISTRATION INSTRUCTIONS
New Students

New student registration is scheduled on Thursday, August 28
9:00 a.m. – 4:00 p.m.

Welcome to Reed College!

When you check in for Orientation you will receive the 2014 Orientation Schedule with your adviser assignment and appointment time on the personalized label and a hard copy of the 2014-15 Revised Schedule of Classes. Your adviser assignment and appointment time will also be sent to you by email.

Students must be cleared by the business office in order to register for classes.

If you are not cleared it means that your tuition and fees have not been paid in full. Students who are not cleared by the business office will receive an email from the Controller regarding their account status by Tuesday, August 26. To gain clearance from the business office, go to the cashier's window, Eliot Hall 308, on/or before Thursday, August 28 to make your payment.

Be sure to complete any outstanding business with the **financial aid office** in Eliot Hall 203.

Now, To Complete Registration...

1. Meet with your academic adviser at your appointed time to decide on your classes for the fall and spring semesters and get your personal identification number (PIN) for registration.

View the most up-to-date version of the web-based, searchable 2014-15 Schedule of Classes at
class-schedule.reed.edu

2. Record your course selections on the registration schedule planner before you register for classes. Be sure to include labs, conferences and lectures for courses with multiple sections (e.g. sciences, humanities).
4. Log on to the web-based registration system, SOLAR at:

solar.reed.edu

The computers in IRC 1 and 2 in the Educational Technology Center (ETC) are reserved for new student registration on Thursday, August 28th. We recommend you register in the ETC where staff and students from the registrar's office will be available to assist you.

5. The registration system will close at 4:00 p.m. on Thursday, August 28th. After registration closes, classes with multiple sections (e.g. HUM 110, first year science and language courses) will be balanced to distribute enrollments evenly.

You may find that the conference or lab you originally registered for has changed.
Over the weekend, check your final schedule by checking IRIS at iris.reed.edu